

# PORTAGE SEXUAL ASSAULT RESPONSE TEAM (SART) BYLAWS

## I. ARTICLE: ORGANIZATION

- a. Townhall II shall be the lead organization of the Portage Sexual Assault Response Team (SART). Townhall II will provide the SART meeting coordinator and co-coordinator. The team shall vote on additional positions within the team as necessary.

## II. ARTICLE: PURPOSE

- a. **Mission Statement:** To come together as one to provide compassionate, efficient, multidisciplinary victim centered services to victims of sexual assault.
- b. **Vision Statement:** Our vision is to provide an array of services that will ensure a transition from victim to survivor for every individual who has been affected by sexual assault and violence.
- c. **Core Values:** Integrity, honesty, respect, accountability, teamwork, compassion, fairness, diversity, transparency, and leadership.

## III. ARTICLE: MEMBERSHIP

- a. Membership is open to all who are committed to the SART's mission and vision, regardless of race, color, religion, sex, gender identity, national origin, age, disability, marital status, pregnancy, veteran status, sexual orientation, genetic information or any other protected classifications, activities, or conditions as required by federal, state, and local laws.
- b. Portage SART membership is obtained by completing the membership application and submitting it to the Secretary or their designee
- c. SART members support the mission and vision of the Portage County SART.
- d. SART members commit to being an active and engaged member, attending at least half of the meetings each year, using the best practices discussed when applicable and appropriate, and providing awareness to the community on the issue and impact of sexual assault.
- e. SART members commit to finding a replacement to attend meetings in their absence, on behalf of their agency/organization, if they are unable to attend or no longer wish to be involved in the SART.
- f. SART members will respect the privacy of the individuals and cases discussed in meetings.

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- g.** SART members understand it is of the utmost importance to ensure all matters discussed in the meeting remain confidential and within the confines of this forum, unless expressly given permission to discuss outside of the said venue.
- h.** SART members acknowledge failure to respect the privacy and confidentiality of the SART may result in the termination of their membership, ability to attend meetings and may have additional penalties beyond the control of the SART.
- i.** Full SART meetings will be held on the third Wednesday of the month from 11:00 a.m. until 12:00 p.m., unless otherwise stated.
- j.** If a member from an agency is unable to attend a meeting, another representative may attend on their behalf.
- k.** Meeting minutes will be taken at every meeting by the secretary, or designee, and sent to the SART members.

#### **IV. ARTICLE: AUTHORITY**

- a.** Robert's Rules of Order shall govern meetings when they are not in conflict with the organization's bylaws.

#### **V. ARTICLE: AMENDMENTS AND OTHER PROVISIONS**

- a.** These bylaws may be amended or replaced by a majority vote. Notice of any proposed change shall be contained in the notice of the meeting.

#### **VI. ARTICLE: DISSOLUTION CLAUSE**

- a.** The organization may be dissolved with previous notice (14 calendar days) and a majority vote of those present at the meeting.